

## **NEW PHARMACY APPLICATIONS - Joint Public Consultation Guidance**

Prior to an application being submitted The NHS (Pharmaceutical Services) (Scotland) Regulations 2009, (as amended in 2011, and 2014), require NHS Boards and potential applicants to undertake a formal 90 working day Joint Consultation with local communities who may be affected.

The aim of the joint consultation process is to ensure that the public are involved in the process where they wish to be and, where it may affect them, provide them with the opportunity to submit their views regarding their need or not for a new pharmacy at the proposed location as identified in the Application. The consultation also aims to gauge local opinion on whether people feel they already have adequate access to pharmacy services in the area, as well as to measure the level of local support for the proposed application.

### **Understanding the Application Process**

As part of the joint consultation process, an information document has been provided to help you to fully understand the application process; how such applications are determined by the Health Board and associated issues.

It would be useful for you to read the information document before completing the questionnaire.

### **Views of the Public as Part of the Joint Public Consultation**

The results of the Joint Public Consultation will form the basis of a **Consultation Analysis Report (CAR)**.

The potential Applicant will then have the opportunity to decide if they will proceed with a formal application which would require to be received by the Health Board within 90 days of the Joint Public Consultation being completed.

If a formal application is received the CAR will also be provided to the **Pharmacy Practices Committee (PPC)** as part of the evidence for consideration when making a determination on the application.

As part of the joint consultation you are asked to provide your views on:

- The 'neighbourhood' which would be served by the proposed new pharmacy (**The boundaries of the 'neighbourhood' of the proposed new pharmacy**)
- The adequacy of NHS pharmaceutical services provided by existing community pharmacies in/to the proposed **neighbourhood**
- The need for a new pharmacy contract to ensure NHS pharmaceutical services are **adequate** within the **neighbourhood**

### **Notifying your Views/Comments**

You are invited to participate in the joint consultation by completing the questionnaire available on the NHS Forth Valley Public Website:

**[www.nhsforthvalley.com/get-involved/public-consultations/](http://www.nhsforthvalley.com/get-involved/public-consultations/)**

If you do not have access to the internet, a paper copy of the consultation document can be posted to you. To request this please contact:

**Primary Care Contractor Services  
NHS Forth Valley  
Suite 2, Caresview House  
Castle Business Park  
Stirling, FK9 4SW  
Telephone 01786 457231**

- Please see the individual Applications for the cut off date and arrangements for submission of the questionnaire.