

Notes of Full PPP Meeting held on Monday 19th June 2017



Name of Group:	Full PPP Meeting
Date of Meeting:	Monday 19th June 2017 at 0930 hours in Room 2, Learning Centre – (Forth Valley Royal Hospital)
<p>Present:</p> <p>Apologies for Absence:</p>	<p>Margo Biggs, PPP Member Lee Campbell, PPP Member Evelyn Crosbie, PPP Member Lawrie Dewar, PPP Member James Greenaway, PPP Member Helen Macguire, PPP Member – (Chair) John McGhee, PPP Member Sheila McGhee, PPP Member Mary Miller, PPP Member David McLaren, PPP Member Terence O’Byrne, PPP Member Helen Russell, PPP Member John Snaddon, PPP Member Eileen Wallace, PPP Member Eddie Kelly, PPP Member Sheila McDuff, PPP Member Margaret Wotherspoon, PPP Member</p> <p>Carol Allardyce, PPP Member Margaret Gilmour, PPP Member Evelyn Finnie, PPP Member Christina McNeil, PPP Member Leela Sanchdev, PPP Member Jessie-Anne Malcolm, PPF Development Coordinator Pauline Marland, Person Centred and Patient Experience Coordinator Derek Blues, Local Officer, Scottish Health Council</p>

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In Attendance	Helena Buckley, Quality Manager Sandra Campbell, MacMillan Nurse Consultant for Cancer and Palliative Care, National Clinical Lead for Palliative and End of Life Care (HIS) Eliza Jenkins, Infection Control and Prevention Nurse Samantha Johnstone, Infection Control and Prevention Nurse Tony McLaughlin, Contract Director, Serco	
Welcome and Introductions	Helen Macguire welcomed all to the meeting.	
	Key Points of Action	Action
Note from Full PPP Meeting held on Monday 24th April 2017	The Notes from the Meeting held on Monday 24 th April 2017 were accepted as an accurate record after noting that Eileen Wallace had been invited to the national meeting by NHS 24, and that Eddie Kelly had submitted his apologies for that meeting.	
Actions from Notes	An ALFY leaflet has been received by Leaflet Task Group and comments will be collated after 1 June.	Leaflet Task Group
Macmillan One to One Service Person Centred Cancer Care Using Holistic Needs Assessment	Sandra Campbell was welcomed to the meeting. She gave a presentation which included: <ul style="list-style-type: none"> • Background and context of cancer in Scotland • Cancer and Palliative/End of Life Care Priorities • UK One to One project, FV only Scottish Site • Holistic Needs Assessment • Person Centred Outcomes • Patient Feedback/Experience Findings • Patient and Carer Quotes 	

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	<p><i>A member of the PPP related the story of a family member who had recent experience of cancer care and women and children's services. Ms Campbell agreed to discuss this further with the PPP member.</i></p> <p>The group thanked Ms Campbell for attending and for providing copies of her presentation and samples of the NHS Forth Valley One to One Patient Pack.</p>	<p>Helena Buckley/Sandra Campbell</p>
<p>Infection Control Update</p>	<p>Eliza Jenkins and Samantha Johnstone gave an update on Carbapenemase-Producing Enterobacteriaceae Screening (CPE) which all NHS Boards in Scotland have a mandatory requirement to conduct in addition to the existing MRSA screening programme. In NHS FV, 43 patients have tested positive for CPE which is diagnosed through urine samples. Health Protection Scotland is looking at antibiotic treatment.</p> <p>Urinary Catheter Passports are being piloted to help manage catheters. Sheila McGhee has submitted her comments regarding the passport and has not had any feedback. The passport is not for intermittent catheterisation.</p> <p>The group thanked Eliza and Samantha for attending and for providing copies of the document setting out the background to CPE Screening, the CPE Clinical Risk Assessment Document, Explaining the Screening Process to the Patient and Frequently Asked Questions from Patients and two Health Protection/NHS National Services Scotland documents: Information for Healthcare Workers and Information for Patients and also the NHS Education for Scotland , HAI Acute Hospital Admission Screening Quick Reference document which has the additional question: has the patient been transferred directly from any other hospital?.</p>	

<p>Serco Update</p>	<p>Tony McLaughlin was welcomed to the meeting. He gave an update as follows:</p> <ul style="list-style-type: none"> • Serco are trialling Standard Orders • Tasting Sessions will be organised. • The annual review of catering is underway • New menus were introduced on 6th March and the feedback is positive • Tom Steel, Strategic Facilities Director had commented that 1.2 million meals are prepared and delivered annually and he had only received two complaints which is a great compliment to NHS Forth Valley and Serco. • Car parking at FVRH continues to be the biggest security issue. During peak points, cars are going around and around, drivers looking for a parking space. Between 6.30 and 8.15, Security staff ensure that the public car parks are kept free from staff parking. • There is consideration of the reintroduction of Penalty Charges. The drop off and ambulance areas are being abused • Parking for Cardiology patients is now better identified • Forth Health are undertaking a review of signage • Serco's contract now runs until 2042 and all soft services need to demonstrate best value compared to other PFI contracts. <p>Comments/Questions: Helen Macguire noted that the purple overflow car park is very congested Monday to Thursdays.</p> <p>Terence O'Byrne asked is there hard data of the unmet demand for parking spaces at FVRH?</p>	
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	<p>Eileen Wallace, who sits on the Stirling Care Village Access Panel, noted that parking is being well managed during the construction phase there.</p> <p>Sheila McGhee asked about the replacement of faulty televisions. Tony McLaughlin said that any problems should be reported to ward based staff and that Serco are putting 540 screens in July with new arms that will have a greater degree of flexibility.</p>	
<p>Business Meeting</p>	<ul style="list-style-type: none"> • PPP Steering Group Update <p>At last meeting it was agreed that Derek Blues, SHC Officer would be Interim Group Chair. New appointee to the Head of Person Centred Care has not been announced.</p> <ul style="list-style-type: none"> • Communication and Media Task Group – Mr John McGhee <p>A Clinical Simulation Centre Success Story has been updated on the PPP website:</p> <p>The PPP Newsletter will continue to be published with thanks to Terence O’Byrne on a two monthly basis. Items for the next edition to be with Terence by the end of June;</p>	

	<ul style="list-style-type: none">• Patient Experience Roles – Feedback Lee Campbell – Has given feedback to Pauline Marland on how to improve patient experience questionnaires and has not received an update as yet. Sheila McDuff – the questions asked of patients in the questionnaire definitely need to be more neutral• Leaflet Task Group Update – Sheila McDuff In January and February there were five leaflets and April to May, 5 leaflets undertaken by Leaflet Group. At the moment there is a fair flow of work. Confirmation of expressions of interest for the Leaflet Task Group will be confirmed as soon as possible• Diaries of Involvement – Helen Macguire Members thanked for continuing to send in their diaries. There has been an increase in ward and voluntary tasks. Integrated Joint Board involvement is also recorded.• Farewells – Helen Macguire PPP members John Boyle and Meg de Amasi have resigned from the PPP. Both joined in 2012. Cards were signed by members of the PPP.	
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	<ul style="list-style-type: none"> • Potential Opportunity to Support Midwifery – Margo Biggs Margo was aware of a potential piece of work for the PPP to support Elaine Ronald in Women and Children's Services 	
Any Other Competent Business	<ul style="list-style-type: none"> • Eileen Wallace circulated Healthcare Improvement Scotland/Scottish Intercollegiate Guidelines Network materials: Autism a booklet for young people and Autism: a booklet for parents, carers and families of children and young people with autism. <p>Members of the PPP made their way to the Maggie's Centre.</p>	
Date and Time of Next Meeting	<i>Monday 21st August 2017 @ 0930 hours in Room 1, Learning Centre – (Forth Valley Royal Hospital)</i>	