

**PATIENT PUBLIC PANEL – DIARY OF INVOLVEMENT
APRIL - MAY 2017**



APRIL	ENGAGEMENT DETAILS (meeting, survey, audit etc)	BRIEF COMMENTS	TIME (hrs)
4	NHSFV Ward B11 - LC	Patient Experience Surveys	4
4	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments.	2.5
5	NHSFV/SERCO Ward B23 - JG	Infection Control, Serco Catering and Patient Experience Surveys	3
6	Meeting with Fiona Gordon re ALFY - EW, HM	How PPP/PPF can help with ALFY	4
10	NHSFV Ward B23 - JG	Infection Control and Patient Experience Surveys	3
11	NHSFV Ward B21 - EF	See 4 April 2017	2.5
11	NHSFV Cardiology Ward - CA	Patient Experience Surveys	2.5
12	Clacks & Stirling Health & Social Care Partnership Innovation Design Meeting - EW	Planning for event on 25 April 2017	3
18	NHS Simulation Centre - MB, HM	Training for Consultant Exam scenarios for diagnosis - role assigned for patient with symptoms or their carer and case histories issued. Questions asked in 8 minute sessions. Rotating.	8
18	NHSFV Ward B21 - EF	See 4 April 2017	2.5
19	NHSFV Car Parking and Travel Group - HM	Eligibility for cycle to work scheme; Car parking signage at SCH raised by HM and will be followed up; H1/H2 service in Clacks continues to be under discussion.	3
19	NHSFV Ward B11 - LC	Patient Experience Surveys	4

19	NHSFV Ward B23 - JG	Infection Control and Patient Experience Surveys	2.5
19	NHSFV Simulation Centre - MM	Simulated Patient Sessions. Took part in training scenarios for FY2 medical staff	3.5
20	NHSFV Person Centred Healthcare Steering Group - MM, MB, HM	Presentation of Patient Story; Dashboard update	8
20-24	Leaflet Task Group - SMcD	Coordinating Draft Response to 'Sit Less Move More'	3.5
21	Falkirk Council - Denny Town House ADL Presentation on Ageing (<i>Falkirk Integrated Joint Board Related</i>) - MB	Professor Gore from Newcastle presented App - ADL Smartcare - to assist patients to stay independent for longer. Looking at 'life curve' and reducing loss of ability to do certain functions.	3
24	PPP Full Panel Meeting - LC, JG, CA, MB, JB, EC, LD, MG, HM, JMcG, SMcG, CMcN, MM, TO'B, JS, EW, MW	Presentation on Stillbirths; update of ALFY and on Care of Older People in Hospital; updates from Steering Group, Comms & Media Group, Patient Experience roles, Leaflet Task Group, Diaries of Involvement	60
24	SERCO/NHSFV Ward B23 - JG	Patient Experience, Infection Control and Catering surveys	5
25	SERCO/NHSFV Cardiology Ward - CA	Patient Experience and Catering Surveys	2.75
25	NHSFV Ward B21 - EF	See 4 April 2017	2.5
25	Clacks & Stirling Health & Social Care Partnership Innovation Conference at FV College, Alloa - EW, HM, SMcG	See May PPP News	20.5
25-28	Leaflet Task Group - SMcD	Coordinating Draft Response to 'CAMHS Event' Poster	4
26	Leaflet Task Group - SMcD	Confirmed Response to 'Sit Less Move More' leaflet	0.5
26	NHSFV Ward B11 - LC	Patient Experience Surveys	3.25
26	Social Work Conference, Stirling University - EW		6
26	Cross Party Group, Scottish Parliament - EW	Mental Health agenda	3

28-2 May	Leaflet Task Group - SMcD	Coordinating Draft Response to 'Exposure of an Impacted Tooth'	4
		April Hours	174
MAY			
1	NHSFV Cardiology Ward - CA	Patient Experience surveys	2.25
2	NHSFV Ward B21 - EF	See 4 April 2017	2.5
3	Leaflet Task Group - SMcD	Draft and Confirmed Response to 'Credit card sized Foot Care Warning'	2
3	NHSFV Ward B11 - LC	Patient Experience Surveys	3.25
3	NHSFV Clinical Governance Working Group - EK	Assurance; Safe Care; Effectiveness and Person Centred Care; Minutes from All Committees and Groups	7.5
4	Leaflet Task Group - SMcD	Confirmed Response to 'Exposure of an Impacted Tooth'	0.5
4	NHSFV/SERCO Ward B23 - JG	Infection Control, Patient Experience and SERCO Catering surveys	3
8	NHSFV Cardiology Ward - EC	Patient Experience surveys	2
9	NHSFV Ward B21 - EF	See 4 April 2017	2.5
10	NHSFV Ward B11 - LC	Patient Experience Surveys	3.25
10	NHSFV Bereavement Team - HM	Preparing Bereavement packs and other materials	3
11 to 15	Leaflet Task Group - SMcD	Coordinating Response to 'Patient Engagement'	2
11	Neurological Voices - SMcG	Discussed what we wanted to achieve as a group; set out Terms of Reference - to be finalised.	4
11	NHSFV Bereavement Team - EF	Preparing Bereavement packs and other materials	3.5
12	NHSFV Ward B23 - JG	Infection Control and Patient Experience surveys	2
15	NHSFV Cardiology Ward - EC	Patient Experience surveys	2.5

15	PPP Communications & Media Group - JMcG, HM, MB, HR, SMcG	Success stories planning; Members' profiles - delayed; Newsletter update; Hospital volunteering groups and contacts; Guidance on use of hospital wifi	10.5
16	NHSFV Clinical Governance Committee - HM	Medical Director discussed - 1) Scottish Public Services Ombudsman (SPSO) review of informed consent and 2) Improving Together - a national framework for quality and GP Clusters in Scotland.	8
16	NHSFV Ward B11 - LC	Patient Experience Surveys	4
16	NHSFV Arts & Wellbeing Group - EC, DMcL		4
16	NHSFV Ward B21 - EF	See 4 April 2017	2.5
16	SIGN Disabilities Conference - EW		7
17	Leaflet Task Group - SMcD	Confirmed response to 'Patient Engagement'	0.5
18	NHSFV 1:1 and TCAT Steering Group - MB	Update on uptake and assessment of 1:1; Audit figures presented; Case study presented	3
19	NHSFV/SERCO Ward B23 - JG	Infection Control, Patient Experience and SERCO Catering surveys	3.5
22	PPP Steering Group - CA, JMcG, HM, EC, MB, LC, SMcD	Comms & Media update including new Success Stories and frequency of Newsletter; Participation Request Forms update; Diaries of Involvement update; "What Matters to You" day report; updates on Recruitment of PPP Members; Agenda for full PPP meeting on 19 June 2017	21
22	NHSFV Ward B11 - LC	Patient Experience Surveys	3
23	NHSFV Ward B21 - EF	See 4 April 2017	2.5

25	NHSFV Bereavement Team - MB, HM, HR	Preparing bereavement packs and materials. Bags for belongings in demand across FV - hospitals, care homes and hospice. Other Boards now ordering bags through FV, thus keeping cost down.	6
25	Stakeholders' Meeting - JG	Sat in on Presentations for the post of NHSFV Head of Person Centred Care	4
25	NHSFV Research & Development Committee - CA, LD		7
25	NHSFV/SERCO Cardiology Ward - CA	Patient Experience and Catering surveys	2
29	NHSFV Ward B23 - JG	Infection Control and Patient Experience surveys	2.5
29	NHSFV Cardiology Ward - EC	Patient Experience surveys	2
29	NHSFV Simulation Centre - MB, HM, EW	Simulated Patient Sessions. Took part in training scenarios for FY2 medical staff	16
29	Met with Helena Buckley - MB, HM	Went over PPP section of Annual Report	2
30	NHSFV Ward B21 - EF	See 4 April 2017	2.5
30	NHSFV Ward B11 - LC	Patient Experience Surveys	3
30	NHSFV Simulation Centre - EC	Visit to Simulation Centre	2
31	NHSFV Car Parking and Travel Group - SMcG, HM	Car parking signage at SCH actioned; Car parking - increased use of FVR main and purple car parks from Mon-Thurs was thought to be due to the number of courses and conferences now being held at FVR. PPP asked to consider this due to the effect it is having on patient/visitor parking. (Organisers don't notify SERCO/Car Parking Team of dates in advance.)	6
	NHSFV Leaflets - LD		1

April/May	Preparing Master Diary of Involvement Report and articles for PPP News - HM		6
		May Hours	177.25
		April - May 2017 Hours	351.25

Margo Biggs – MB
Mary Miller – MM
John McGhee – JMcG
John Snaddon – JS
Lee Campbell – LC

Sheila McDuff – SMcD
Eddie Kelly – EK
Terence O’Byrne – TO’B
Helen Macguire – HM
Eileen Wallace – EW

Helen Russell - HR
Carol Allardyce – CA
Christina McNeil – CMcN
Sheila McGhee – SMcG
Lawrie Dewar – LD

David McLaren - DMcL
Evelyn Crosbie - EC
James Greenaway - JG
Evelyn Finnie - EF
Margaret Wotherspoon - MW