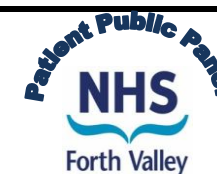


**PATIENT PUBLIC PANEL – DIARY OF INVOLVEMENT  
JANUARY - MARCH 2017**



<b>JANUARY</b>	<b>ENGAGEMENT DETAILS (meeting, survey, audit etc)</b>	<b>BRIEF COMMENTS</b>	<b>TIME (hrs)</b>
		<b>April - December 2016 Hours</b>	<b>1402.25</b>
<b>2</b>	<b>NHSFV/SERCO Cardiology Ward - CA</b>	<b>Patient Experience and Catering Surveys</b>	<b>3</b>
<b>3</b>	<b>NHSFV Ward B11 - LC</b>	<b>Patient Experience Surveys</b>	<b>3</b>
<b>5</b>	<b>Meeting with Pauline Marland - EC</b>	<b>Discuss Patient Experience Survey Forms</b>	<b>2</b>
<b>9</b>	<b>Meeting with Pauline Marland for PPP participants in Ward Surveys - JG, CA</b>	<b>Catch-up meeting to share experiences, raise concerns, receive feedback from Ward personnel.</b>	<b>3.25</b>
<b>9</b>	<b>NHSFV/SERCO Ward B23 - JG</b>	<b>Infection Control, Serco Catering and Patient Experience Surveys</b>	<b>4</b>
<b>9</b>	<b>NHSFV Cardiology Ward - EC</b>	<b>Patient Experience Surveys</b>	<b>2</b>
<b>10</b>	<b>NHSFV Food, Fluid and Nutrition Steering Group - MM</b>		<b>2.5</b>
<i>11</i>	<i>Meeting with John McGhee - JG</i>	<i>Re Interview for PPP Website</i>	<b>2</b>
<i>11</i>	<i>PPP Website Success Story on Ward Support Roles - JMcG</i>	<i>Meeting/Interview with James Greenaway; preparation of draft story; contacting Lee Campbell, Carol Allardyce and Evelyn Crosbie for their input; finalising the article and submitting for publication.</i>	<b>3</b>
<b>11</b>	<b>NHSFV Ward B11 - LC</b>	<b>Patient Experience Surveys</b>	<b>3.5</b>
<b>16</b>	<i>PPP Steering Group Meeting - LC, MB, HM, MM, EC, CA, EK</i>	<i>Arrangements to cover sick leave of Helena Buckley; Progress of Ward Survey Work; Update on Recruitment; Comms and Media Group directives.</i>	<b>20</b>

17	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments.	2.5
17	NHSFV/SERCO Cardiology Ward - CA	Patient Experience and Catering Surveys	3.5
17	Clacks & Stirling Health and Social Care Partnership Strategic Planning Meeting - EW, HM, SMcG	See February PPP News	10
18	NHSFV/SERCO Ward B23 - JG	Infection Control, Serco Catering and Patient Experience Surveys	4
18	NHSFV Travel Plan and Car Parking Group - HM	Discussion on travel planning measures eg cycling, walking, public transport and incentives to encourage alternative means to the car. Car Parking Management and Operational Issues.	3
18	NHSFV Ward B11 - LC	Patient Experience Surveys	2.5
19	Neurological Voices - SMcG	Discussed way forward and how we can increase numbers and influence.	3.5
20	NHSFV Person Centred Health Care Steering Group - MB, HM, MM,EC	Additional meeting to discuss Strategy document and summary of previous meeting in December. Discussion of any areas possibly missing and priorities	11
23	PPP Communication & Media Group Meeting - JMcG, LD, MB, MM	Welcome Boards closure; Members' profiles update; Success Stories update; Newsletter update; Website to be updated by D Anderson; Points raised from Steering Group on 16 January.	8.5
23	NHSFV/SERCO Ward B23 - JG	Infection Control and Serco Catering Surveys	3
23	NHSFV Cardiology Ward - EC	Patient Experience Surveys - forms already given out by staff meant my help not required.	1.5
24	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments	2.5

25	NHSFV Ward B11 - LC	Patient Experience Surveys	3
25	NHSFV Patients Rights Committee - LC, EC		5.5
27	NHSFV Clinical Governance Working Group - EK		7.5
30	NHSFV/SERCO Cardiology Ward - CA	Patient Experience and Catering Surveys	3.25
30	NHSFV/SERCO Ward B23 - JG	Patient Experience and Serco Catering Surveys	3.5
31	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments	2.5
31	NHSFV Health Promoting Health Service Meeting - MM		2.5
31	NHSFV Children's Menu Planning Group - CA		2.5
January	Leaflet Group - LC	read and comment on NHS leaflets	2
		January Hours	136
		April 2016 - January 2017 Hours	1538.25
<b>FEBRUARY</b>			
1	NHSFV Ward B11 - LC	Patient Experience Surveys	3
1	NHSFV Area Prevention and Control of Infection Committee - CMcN, LC		6
1	Graduate Nurse Course Interviews at University of Stirling - EW	Participated in Multi Mini Interviews to measure nursing applicants' ability in pre specified attributes eg care and compassion. See Margaret Gilmour's article in PPP News for March	4
2	Graduate Nurse Course Interviews at University of Stirling - MW	See above	3.5
2	Clacks & Stirling Health and Social Care Partnership - Technology Enabled Care Service User Group - HM	See February PPP News	3

7	NHSFV/SERCO Ward B23 - JG	Infection Control, Serco Catering and Patient Experience Surveys	4
7	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments	2.5
7	NHSFV Ward B11 - LC	Patient Experience Surveys	3
9	Graduate Nurse Course Interviews at University of Stirling - HM, MW	See 1 February comments	8
9	Clacks & Stirling Health and Social Care Partnership - Extended Strategy Group Meeting - EW	To set up Sub Group to look at telecare etc.	3.5
10	NHSFV Clinical Governance Committee - EW, HM	Minutes available on NHSFV website	10.5
13	NHSFV Ward B23 - JG	Infection Control and Patient Experience Surveys	3
14	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments	2.5
15	NHSFV Ward B11 - LC	Patient Experience Surveys	3
16	Clacks & Stirling Health and Social Care Partnership - Participation and Engagement Coordinating Group - SMcG, HM, EW	A sub group set up to report to the Strategic Planning Group and will operate alongside and inform locality planning arrangements.	7
20	NHSFV Cardiology Ward - CA	Patient Experience and Catering Surveys	2.75
20	NHSFV/SERCO Ward B23 - JG	Infection Control, Serco Catering and Patient Experience Surveys	3.5
20	NHSFV Simulation Centre - MM, HM, SMcG	Simulated Patient Sessions. Acted as patients in 3 training scenarios for FY2 medical staff	13.5
21	NHSFV Bereavement Group - HR, HM	Making up Bereavement Bags	8.5
23	NHSFV Ward B11 - LC	Patient Experience Surveys	3
23	NHSFV Research and Development Committee - CA	Cancelled due to bad weather - message did not come through in time.	1

27	Full PPP Meeting - HR, EK, CA, SMcG, HM, JG, JB, EC, LD, SMcD, JMcG, CMcN, MM, LS, JS, EW, MW	Presentation on New Care Village at SCH, updates from SERCO and Infection Control, Business Updates - Steering Group, C&M Group, Patient Experience ward roles, Leaflet Group, Diaries of Involvement	60
	<b>NHSFV/SERCO Ward B23 - JG</b>	<b>Infection Control, Serco Catering and Patient Experience Surveys</b>	<b>3</b>
27	<b>NHSFV Cardiology Ward - CA</b>	<b>Patient Experience and Catering Surveys</b>	<b>2.5</b>
28	<b>NHSFV Ward B11 - LC</b>	<b>Patient Experience Surveys</b>	<b>3</b>
28	<b>Clacks &amp; Stirling Health and Social Care Partnership Innovation Meeting - EW</b>	<b>New Sub Group set up</b>	<b>2.5</b>
28	<b>NHSFV Bereavement Group - CMcN</b>	<b>Collating Bereavement Packs</b>	<b>4</b>
		<b>February Hours</b>	<b>170.75</b>
		<b>April 2016 - February 2017 Hours</b>	<b>1709</b>
<b>MARCH</b>			
1	<b>NHSFV Pharmacy Practices Committee - HM, SMcG</b>	<b>Re-training morning</b>	<b>8</b>
3	<b>Interviewing for graduate nursing course at Stirling University - MM</b>		<b>4.5</b>
6	<b>NHS Performs Focus Group - EW</b>	<b>Scottish Health Council web based consultation on NHS Performs' website</b>	<b>2.5</b>
7	<b>NHSFV Cardiology Ward - EC</b>	<b>Patient Experience Surveys.</b>	<b>2</b>
8	<b>NHSFV Maternity Services Liaison Committee - MB, HR</b>	<b>Update on Review and internal enquiries. Report on SANDS Conference and on developments within Aberlour</b>	<b>7.5</b>

8	NHSFV eHealth (Digital Health & Care) Strategy refresh SLWG - JMcG	Workshop to inform the strategy refresh programme. The workshop considered and provided comment and recommendation on... The introduction of innovative technologies and what would be needed to make these work effectively; Emerging themes from the National Health and eCare Strategy; How technology will help deliver healthcare; What technology-enabled healthcare could deliver.	3
9	NHSFV Ward B11 - LC	Patient Experience Surveys	3
13	NHSFV/SERCO Ward B23 - JG	Patient Experience, Infection Control and Catering Surveys	3
13	NHSFV/SERCO Cardiology Ward - CA	Patient Experience and Catering Surveys	2.75
13	NHSFV Research and Development Committee - CA, LD		6.75
14	Clacks & Stirling Health & Social Care Partnership Strategic Planning Group - HM, EW, SMcG	Finance Workshop; Presentation on Measuring Performance; Further Development of Strategic Plan	11
15	NHSFV Travel Plan and Car Parking Group - HM,	Cycling activity main topic for discussion; measures to encourage students to use purple car park; Parking at Stirling Community Hospital	3
15	NHSFV Ward B11 - LC	Patient Experience Surveys	3
15	Graduate Nursing Course Interviews at University of Stirling - HM, MW	See 1 February comments	7
16	COSLA/HIS Research Conference - EW	NHS Innovations/Savings	6
16	Graduate Nursing Course Interviews at University of Stirling - HM	See 1 February comments	5

17	Falkirk Health & Social Care Partnership Strategic Planning Group - EC		3
17	Clacks & Stirling Health & Social Care Partnership Innovation Group - EW	Preparing for Innovation Conference	2.5
20	NHSFV Cardiology Ward - EC		2
20	Bereavement Steering Group - MB, HM,	Update on last offices - equipment bought. Advance care planning - care plan pilot and Respect toolkit. Reports on work of Cruse and upgrade to Falkirk Crematorium.	6.5
21	Review of Out of Hours for Primary Care. Visit to NHSFV and Clacks & Stirling Health & Social Care and Falkirk H&SC - MB	Seeking views of service users on strengths and weaknesses of current system - examples of positive and negative use by PPP members and those known to them.	2.5
21	Group meeting with Pauline Marland - HR		3
21	Health Protection Scotland Health Protection Group - EW	Decontamination and Health Protection	2.5
22	NHSFV Ward B11 - LC	Patient Experience Surveys	3
22	NHSFV/SERCO Ward B23 - JG	Patient Experience, Infection Control and Catering Surveys	3.5
23	Clacks & Stirling Health & Social Care Partnership Innovation Group - EW	Update on preparing and arranging for Innovation Conference	2
27	PPP Steering Group - MB, HM, EK, JMcG, MM, CMcN, EC, CA	Business section and farewell to Karen Maclure	30
27	NHSFV Cardiology Ward - CA	Patient Experience Surveys. No Catering Forms Available	2
28	NHSFV Managed Clinical Network - Palliative Care - MB		4.5
28	NHSFV/SERCO Ward B23 - JG	Patient Experience, Infection Control and Catering Surveys	3.5
28	HIS Person Centred Health Care Conference - EW	All day event.	6

30	NHSFV Patient Rights Steering Group - EC, LC		5.5
30	Meeting with Karen Maclure - LC		0.5
30	NHSFV Ward B11 - LC	Patient Experience Surveys	3.5
31	NHSFV Clinical Governance Committee - HM, EW	See Minutes on NHSFV website	10
	Collate Diaries and complete NHS Performs on-line consultation re their website - HM		6.5
		March Hours	180.5
		April 2016 - March 2017 Hours	1889.5

Margo Biggs – MB  
Mary Miller – MM  
John McGhee – JMcG  
John Snaddon – JS  
Lee Campbell – LC  
John Boyle - JB

Sheila McDuff – SMcD  
Eddie Kelly – EK  
Terence O’Byrne – TO’B  
Meg Asd Amasi – MA  
Eileen Wallace – EW  
Margaret Wotherspoon - MW

Helen Russell - HR  
Carol Allardyce – CA  
Christina McNeil – CMcN  
Helen Macguire – HM  
Lawrie Dewar – LD  
Margaret Gilmour - MG

David McLaren - DMcL  
Evelyn Crosbie - EC  
James Greenaway - JG  
Sheila McGhee – SMcG  
Leela Sanchez - LS  
Aftikhar Ali Hussain - AAH