

**PATIENT PUBLIC PANEL – DIARY OF INVOLVEMENT
JUNE - JULY 2017**



JUNE	ENGAGEMENT DETAILS (meeting, survey, audit etc)	BRIEF COMMENTS	TIME (hrs)
		<i>Hours carried forward from April/May</i>	351.25
1	Clacks & Stirling Health & Social Care Partnership Strategic Planning Group - HM, SMcG, EW		8
2	NHSFV/SERCO Cardiology Ward - CA	Patient Experience and Catering Surveys	2.5
2	Clackmannanshire Volunteers Fare - SMcG, HM	Promoted PPF and gave out NHS leaflets etc. Encouraged several people to join PPF	4.5
5	NHSFV Bereavement Team - HR	Preparing Bereavement Packs	3.5
5	Volunteering in Dementia Care Event - HM, SMcG	Launch of ASUME project. How do we get and retain volunteers in dementia?	8
6	NHSFV Ward B11 - LC	Patient Experience and Infection Control Surveys	3.5
6	NHSFV 'What Matters to You' Day - MB	Handing out materials and gathering in postcards. Worked in atrium approaching members of the public	3
7	NHSFV Maternity Services Liaison Committee - MB, HR	Presentation on maternal and infant nutrition framework; updates on midwifery review	6.5
7	NHSFV Health Promoting Health Service Steering Group - JS, MM		5
8	NHSFV/SERCO Ward B23 - JG	Infection Control, Patient Experience and Serco Catering Surveys	3.5

8	NHSFV Information Governance Group - JMcG	Risk Assessments update; Policy documents updates/approvals; Monitoring reports (Fol: Fair Warning; Data Protection); IG workplan review; Safety Action Notice re email handling; Information Assurance Framework update; Malware/virus risk assessment, including discussion on the May ransomware attacks.	3
12	NHSFV Ward B23 - JG	Infection Control and Patient Experience Surveys	2.5
12	NHSFV Investors in Volunteers - CA, JMcG	Interviews with Assessor	3.25
12	NHSFV Bereavement Steering Group - MB, HM	Trolleys reported on and update on Advanced Care Plans etc; Planning of next stakeholder day in December.	6
13	Living Right Up to the End project with Strathcarron Hospice - SMcG		2
14	NHSFV Bereavement Team - HR	Preparing Bereavement Packs	3.5
15	NHSFV Person Centred Healthcare Steering Group - MB, HM, MM	Patient Experience story; Action and Dashboard updates; updates on policies and reports	8.5
19	<i>Full PPP Meeting - MB, EK, HM, DMcL, TO'B, LD, EC, EW, JS, LC, JG, HR, JMcG, SMcG, MM, MW, SMcD</i>	<i>Presentation on 1:1 MacMillan Service; SERCO update; Infection Control update; Visit to Maggie's Centre; See PPP News and Minutes</i>	60
19	NHSFV/SERCO Ward B23 - JG	Infection Control, Patient Experience and Serco Catering Surveys	3.5
20	NHSFV Bereavement Team - HM	Preparing Bereavement Packs	3.5
20	NHSFV/SERCO Cardiology Ward - CA	Patient Experience and Catering Surveys	2.25
21	NHSFV Ward B11 - LC	Patient Experience and Infection Control Surveys	3

23	Clacks & Stirling Health & Social Care Integrated Joint Board - SMcG	Pre IJB meeting	3
26	NHSFV Ward B23 - JG	Infection Control and Patient Experience Surveys; Trained new volunteers for B31; Catch up meeting with Samantha Johnston	3.5
27	Clacks & Stirling Health & Social Care Integrated Joint Board - SMcG	Board meeting Minutes on NHSFV website	3
28	NHSFV Ward B11 - LC	Patient Experience and Infection Control Surveys	3.25
29	NHSFV Dermatology Open Innovation Project Advisory Group - HM	Meeting arranged through PPF. Involved as a long-term Dermatology Service User.	3.5
		June Hours	165.25
		April - June 2017 Hours	516.5
JULY			
2	NHSFV/SERCO Ward B23 - JG	Serco Catering, Patient Experience and Infection Control Surveys	4
4	NHSFV Cardiology Ward - CA	Patient Experience Surveys	2.5
5	NHSFV Ward B11 - LC	Patient Experience and Infection Control Surveys	3.5
10	NHSFV Ward B23 - JG	Infection Control and Patient Experience Surveys	3.5
10	NHSFV Cardiology Ward - EC	Patient Experience Surveys	1.5
11	Strathcarron Hospice Meeting - SMcG	Living Right to the End Project. There are to be pop up stands in 3 locations	3
11	NHSFV Ward B11 - LC	Patient Experience and Infection Control Surveys	3
11	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments	2.5

12	Setting up of Website for Women's and Children's - MB	Contribution of ideas in areas, particularly relevant to patients, birth partners and relatives	4
12	NHSFV Food, Fluid and Nutrition Steering Group - MM		2
13	NHSFV Out of Hours Transformation Group - HM, EC	Invited to join this group through PPF and our involvement with both Clacks/Stirling and Falkirk Health & Social Care Partnerships. Long term planning for OOHs. Difficulty in recruiting for midnight - 8am session being looked at.	6
16			
17	NHSFV/SERCO Ward B23 - JG	Serco Catering, Infection Control and Patient Experience Surveys	4
17	<i>PPP Steering Group - HM, MM, JMcG, CA, MB, SMcD</i>	<i>Agenda for Full PPP and other initiatives; setting up a transport working group particularly to look into access to FCH Ophthalmology; proposal to research pulling together different volunteer groups. See Minutes</i>	14
17	NHSFV Dermatology Open Innovation Project - HM	Meeting with representatives from Cohesion Medical Ltd to give service user's feedback on Dermatology service. They are one of 2 companies competing for national innovation funding. At the moment it is Phase 1 and they have 6 months to complete a feasibility study for their proposed ideas for Dermatology.	1
18	Strathcarron Hospice Meeting - SMcG	There is to be a volunteer recruitment drive to man stands held at Strathcarron Hospice	4

18	NHSFV Cardiology Ward - CA	Patient Experience and Catering Surveys	2.25
18	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments	2.5
20	Meeting with Pauline Marland - JMcG	Regarding a register of voluntary organisations working in NHSFV	1.5
23	NHSFV Research and Development Committee - CA	Reading and response to amended funding bid proposals	1.5
25	NHSFV Cardiology Ward - EC	Patient Experience Surveys	1.75
25	NHSFV Ward B21 - EF	Short stay ward for patients with dementia who are treated for physical ailments	2.5
26	NHSFV Ward B11 - LC	Patient Experience and Infection Control Surveys	4.5
26	NHSFV Clinical Governance Working Group - MB (attended for EK)	Looking at Reports and issues surrounding complaints and significant events	5
31	NHSFV Ward B23 - JG	Patient Experience and Infection Control Surveys	3.5
	Success Story - JMcG	Preparation article on National Review of Out-of-Hours Service	4
	Preparation of June/July Diary of Involvement and articles for PPP News - HM		6
		July 2017 Hours	93.5
		April - July 2017 Hours	610

Margo Biggs – MB
Mary Miller – MM
John McGhee – JMcG
John Snaddon – JS
Lee Campbell – LC

Sheila McDuff – SMcD
Eddie Kelly – EK
Terence O’Byrne – TO’B
Helen Macguire – HM
Eileen Wallace – EW

Helen Russell - HR
Carol Allardyce – CA
Christina McNeil – CMcN
Sheila McGhee – SMcG
Lawrie Dewar – LD

David McLaren - DMcL
Evelyn Crosbie - EC
James Greenaway - JG
June Reid - JR
Margaret Wotherspoon - MW

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