

PATIENT PUBLIC PANEL – DIARY OF INVOLVEMENT

JULY – AUGUST 2015

JULY	ENGAGEMENT DETAILS (meeting, survey, audit etc)	BRIEF COMMENTS	TIME
7	NHSFV Welcome Boards Meeting – MM, SMcG	3 members present. Posters received from printers. (At 3 June meeting SMcG raised an issue re TV screens. Changes have been made as a result of this – see her report)	4 hrs
8	NHSFV/SERCO Catering Surveys at Ward B23 - JG		2 hrs
9	NHSFV Commenting on Transport Policy - MB	Read Travel Plan. Points made to M Craske and copied to Helena and HM	4 hrs
11	NHSFV Commenting on Palliative Care Policies - MB	Survey Monkey – Points made on advantages of care policies	2 hrs
13	SCOTTISH HEALTH COUNCIL (Tel Interview) - MB	Gave feedback on Participation Standard	4 hrs
17	NHSFV Clinical Governance Committee – HM	Minutes available on NHSFV website	10 hrs
21	NHSFV Person Centred Health Care Steering Group – MB, HM, MM	PCHC Strategy, Complaints document and Development Plans for FVHB discussed. Update on	10 hrs

		'Hello my name is...' and roll out to Primary Care – PPP members who participated were thanked for their help – Next meeting 22/9/15	
27	CASE FOR CHANGE TRAINING BY D BERTON, CHEST, HEART AND STROKE – HM, MB, JMcG, SMcG, CMcN, CA, JR, EC	<p>The structure of the NHS and how it works; ways of preparing and presenting a case to NHS; Health Promotion Opportunities</p> <p>Attended by a variety of volunteers eg CAB, Army Veteran Support Services</p> <p>(At the PC conference in Dec, SMcG raised issue of damaged bowel screening packages being destroyed by postal service. At today's training session she learned from Health Promotion member of staff that the method of posting is changing in 2016)</p>	8 x 7 hrs
29	NHSFV Hand Hygiene/Skin Course – JG		3 hrs
30	NHSFV/SERCO Domestic Audit – Paediatric Assessment Unit - JG		2 hrs
30	<i>Communication and Media Group Meeting – JMcG, MB, SMcD, TO'B, LD, MM, SMcG, HR (membership)</i>	<i>Website pages update, Radio Royal contact, Signage/Welcome Boards, Leaflet Group update, Facebook page,</i>	<i>20 hrs approx</i>

		<i>Wayfinding, Further C&M activities (MM could not attend, but submitted report on Welcome Boards)</i>	
AUGUST			
3	<i>PPP Steering Group Meeting – LC, MB, HM, JMcG, CMcN, EC, SMcD, MM, CA</i>	<i>Discussion on Communications Structure and update from Comms & Media Group; Diaries of Involvement update – to be published on website in future; Action Plan format for future reporting; Planning for PPP meeting</i>	<i>26.5 hrs</i>
6	NHSFV Cancer PPI Meeting – MB	Future plans to merge PPI and Living with Cancer Group. Update of Services	3 hrs
6	NHSFV Patient Rights Steering Group – EC, LC		
12	NHSFV Electronic Patient Records Update Event – MB, JMcG, HM, EW, JB, CA, SMcG	Very useful exhibition and presentations showing various initiatives including MacMillan pilot for lung and prostate cancers. Also covered Clinical portal; Electronic data management/transfer; Pharmacy transfer from Cardex to Electronic Prescribing.	25.5 hrs
17	<i>PPP Full Panel Meeting</i>	<i>Presentation by Karen McLure on</i>	

		<i>Annual Review; Notice of change of Steering Group Chair; Nursing and Midwifery Presentation and Focus Group re Nursing Curriculum Development and Accreditation -</i>	
20	Scottish Health Council Focus Group - Review of proposed Quality of Care Standards – MB, HM, MM, LC	Led by Health Improvement Scotland; Facilitator/scribe – Derek Blues, SHC; Response by PPP/PPF/CTSI/Relate-	20hrs
21	MCN in Palliative Care – Strathcarron Hospice - MB (On 14 August as HIS Public Partner attended event looking at Care Standards – points made about difficulties arising to adopt same Care Standards with home care as with hospitals and care homes)	Looking at updates in Palliative Care Pack – (DNA, CPR Forms and other Policies) Potential for PPP membership	
24	NHSFV Bereavement Steering Group – MB, HM	Update on new Death Certification process. PPP members are helping staff with collating Bereavement Packs and Bereavement Bags, which are sent out across Forth Valley. This is greatly appreciated by staff.	6 hrs
24	NHSFV Nursing and Midwifery Strategy Meeting – MM, MB, HM, SMcG	Input to Review of Strategy	14 hrs

26	NHSFV Travel Plan and Car Parking Meeting – SMcG	Update on initial survey results and surveillance on car park misuse. Bus timetable screens waiting to be installed by SERCO	4 hrs
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Margo Biggs – MB
Mary Miller – MM
John McGhee – JMcG
John Snaddon – JS
Lee Campbell – LC
John Boyle - JB

Sheila McDuff – SMcD
Eddie Kelly – EK
Terence O’Byrne – TO’B
Meg Asd Amasi – MA
Eileen Wallace – EW

Helen Russell - HR
Carol Allardyce – CA
Christina McNeil – CMcN
Helen Macguire – HM
Lawrie Dewar – LD

David McLaren - DMcL
Evelyn Crosbie - EC
James Greenaway - JG
Sheila McGhee – SMcG
June Reid - JR