


COVID 19 Intubation SOP




Airway Lead
Experienced anesthetist



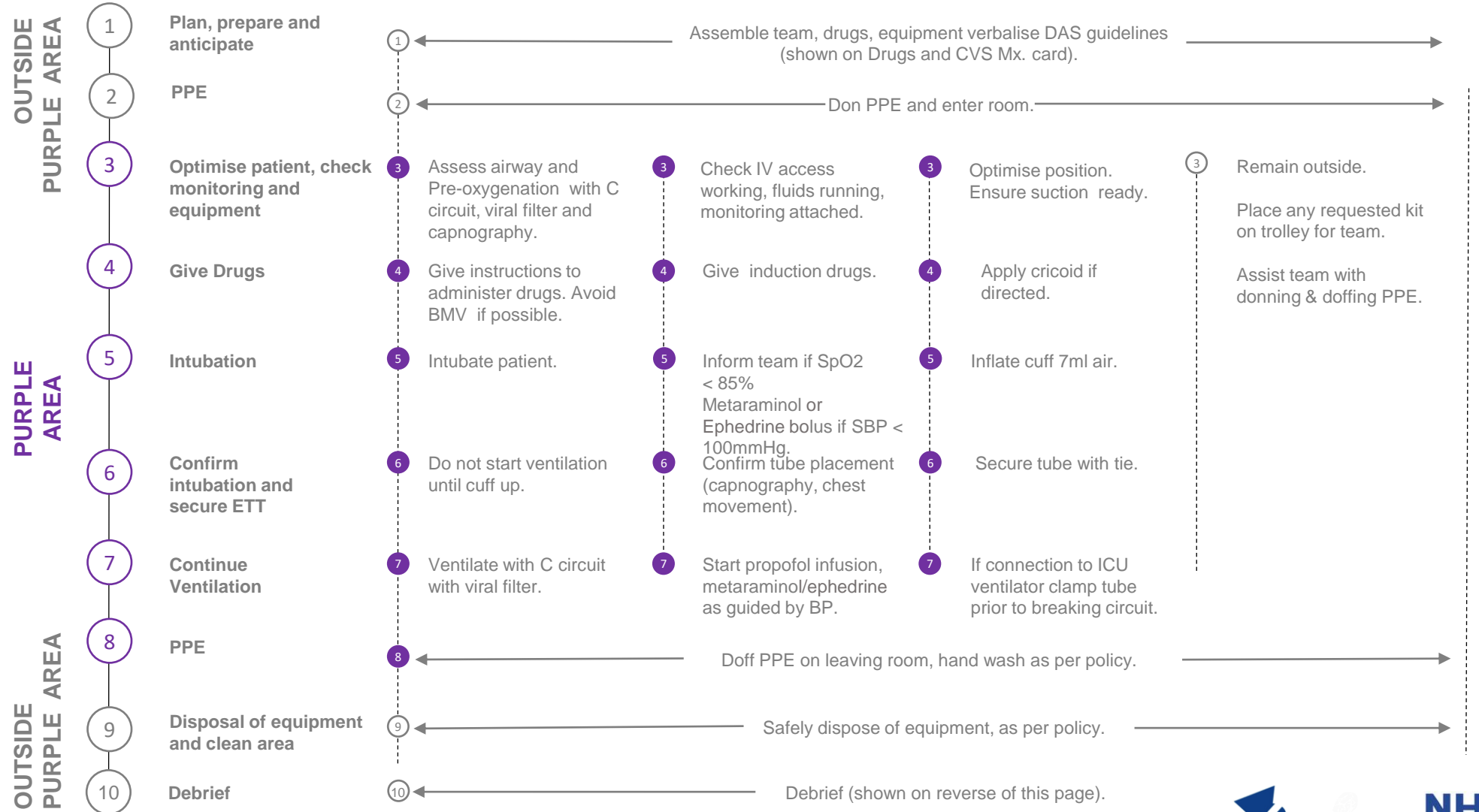
Drugs & CVS Mx.
Gives drugs including pressors etc. If required



Airway Assistant
ICU / ED nurse or trained anaesthesia assistant



Runner
ICU / ED / Ward Nurse (familiar with environment)



H & 4W

HOT DEBRIEFING TOOL

FACILITATOR'S GUIDE

A debrief is a facilitated discussion. As the facilitator you should be speaking less and listening more. Use silence to encourage people to speak up. Do not avoid challenging issues and make sure that failures are attributed to the team and not individuals.

How is everyone feeling?

People may have found the experience very stressful. Give people time to express their emotions. Normalise these. Consider if people need additional emotional support and direct them to this.

What went well?

We are often bad at considering positive behaviours and actions. Make sure these are pointed out, acknowledged and credited. Consider filing excellence reports.

What was challenging?

What were the key challenges or difficulties experienced?

What processes or systems do we need to change?

What are the processes, systems, SOPs, checklists, equipment, training, etc. that need to be modified? Remember that it may be an unexpected positive action which needs to be more widely implemented. Deciding on changes that are specific to this team only or non-technical skills only is not sufficient. These will not lead to system-wide change or learning, and others will therefore face the same challenges.

Who is going to action those changes?

Which named individuals are going to take forward the required changes and when are they going to do this?

A timely, facilitated, process-focused, constructive debrief is a key driver for rapid learning and systems improvement. It should take no more than 5 minutes.