

**Minutes of the meeting of the NHS Forth Valley Pharmacy Practices Committee (PPC)  
held on Tuesday 29<sup>th</sup> July at 1.00pm via Microsoft Teams.**

Committee:	John Stuart	Chair
	Claire Colligan	Non-Contractor Pharmacist Member
	Arif Hanif	Contractor Pharmacist Member
	Martin Kenny	Lay Member
	Sheila McGhee	Lay Member

Secretariat:	Julie Innes	NHS Forth Valley Administration
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**Reconvening of PPC to provide sufficient reasons as to why they assess the provision of pharmaceutical services currently present in the area to be inadequate in line with the Decision of the Chair of the National Appeal Panel In application relating to Unit 6, Kinnaird Village, McIntyre Avenue, Larbert, FK5 4XT**

## **1. Application by Web Pharmacy and Appeal**

- 1.1 There was an application and supporting documents submitted from WEB Pharmacy, received by Forth Valley Health Board on 2<sup>nd</sup> December 2021, for inclusion in the pharmaceutical list of a new pharmacy at Unit 6, Kinnaird Village, McIntyre Avenue, Larbert, FK5 4XT.
- 1.2 The initial PPC was held at NHS Forth Valley HQ, Board Room, Carseview House, Castle Business Park, Stirling, FK9 4SW on 22<sup>nd</sup> September 2022. The PPC approved the application for the new pharmacy's inclusion on the pharmaceutical list.
- 1.3 Appeals were submitted to the National Appeals Panel (NAP) by two appellants on 31<sup>st</sup> October 2022 and 1<sup>st</sup> November 2022. One ground of appeal was upheld and as such the panel was reconvened on 9<sup>th</sup> July 2024 to consider adequacy of pharmaceutical services in the area.
- 1.4 Further appeals were submitted to the NAP following the reconvened panel of 9<sup>th</sup> July 2024, and the PPC were directed to provide sufficient reason as to why inadequacy of pharmaceutical services in the area had been established.
- 1.5 The committee reconvened on the 22<sup>nd</sup> of January 2025 to discuss.
- 1.6 A further appeal was submitted to the NAP on the ground of whether there had been a procedural defect, in particular whether the PPC was quorate, when it reconsidered the application.
- 1.7 The committee reconvened on 29<sup>th</sup> July 2025 to discuss.
- 1.8 This minute is therefore a record of the reconvening of the PPC where the panel discusses the reasons behind their conclusions with all members of the committee present.

## **2. Supporting Documentation**

2.1 Consultation Analysis Report (CAR)

2.2 National Appeal Panel Decision

2.3 Pharmaceutical Services Plan

2.4 Services provided within the area

2.5 Minutes from previous PPC meetings

## **3. Welcome and Interests**

- 3.1** The Chair welcomed all to the meeting and introductions were made. The Chair reminded the Committee members that they met originally in September 2022 to consider the application by Web Pharmacy, and this was granted. Two subsequent appeals were received in November 2022, one of which was upheld relating to the legal test. The Panel were asked to provide sufficient reasons for their decision surrounding adequacy of services and met in January 2025 to provide their reasons. This decision was further appealed due to a procedural issue on the basis that the meeting was not quorate, despite the missing member having submitted their thoughts in writing prior to the meeting.
- 3.2** The panel were meeting, as quorate, to reaffirm their position on the application that the pharmaceutical services available were inadequate on multiple grounds including travel time to another pharmacy, the safety associated with this, public transport links, the responses based on the CAR and population growth in the area. The Chair then opened the meeting up to the Committee Members to advise their thoughts. The Committee Members were unanimous in their reply that based on the application, services were inadequate, and their original decision had not changed.

Signed:



John Stuart

Chair Pharmacy Practices Committee.

Date: 29<sup>th</sup> July 2025